



COWES TOWN COUNCIL GRANT APPLICATION FORM

Cowes Town Council welcomes grant applications from the local community and sets aside an amount for this purpose each year in its budget.

If you have any questions please contact the Town Clerk or Deputy Town Clerk at Cowes Town Council, Northwood House, Ward Avenue, Cowes PO31 8AZ. Telephone: 01983 209022. Or Email: townclerk@cowestowncouncil.org.uk / deputytownclerk@cowestowncouncil.org.uk

Who Can Apply

We support local voluntary, social and community organisations with small grants whose aim is to help improve the local Cowes community. Applications can be for full or part funding of an event, project, activity or item(s).

We will also consider individuals or commercial businesses with non-profit initiatives that will deliver benefit to the community.

How to Apply

1. Complete an application form and deliver it to the Town Clerk (details as above). In your application form you will need to tell us:

- a) What the grant will be spent on; how this will benefit the local community of Cowes
- b) How long your organisation has been established, its stability and future plans
- c) Size, membership, inclusivity, objectives and activities of your organisation
- d) What specific value your organisation brings to the community of Cowes
- e) Are there any financial beneficiaries of the organisation

2. Your application must be accompanied by your latest and previous two years' independently signed annual accounts. If your organisation has been running for less than 15 months we will accept a 12 month financial projection. If your organisation has been formed for a non-recurring one off event we will accept an event budget with projected income and expenditure.

Cowes Town Council will only accept and consider grant applications between May and February of each municipal year. Applications should be submitted in plenty of time to allow for it to be processed and considered at the Finance, Acquisitions & Staffing Committee meeting which will make a recommendation to the next full Town Council meeting for a decision. Any missing or further information required following receipt of your application will delay processing until the full information is received.

We will only consider one application from your organisation at a time.

Grants will be paid by cheque and acknowledgement of receipt of the grant from your organisation will be required.

Requests for a grant will be capped to a maximum of £1,500. Applicants may be required to attend the Finance, Acquisitions & Staffing Committee meeting where the grant application is being considered to present their case (in up to 10 minutes), and answer any questions about the application. You will then be asked to leave the meeting while Councillors consider your application. Any recommendation from the Committee will be considered at the next meeting of the Town Council who will make the final decision of whether to approve any grant. The Town Clerk will inform the main contact on the application form of the outcome of the application.

Grants of the maximum £1,500 will require an end of grant report within 12 months of the grant being awarded, detailing how the grant was used and how this has been of benefit.

PLEASE NOTE THAT ONCE YOUR APPLICATION FOR GRANT HAS BEEN SUBMITTED TO COWES TOWN COUNCIL, ALL INFORMATION PROVIDED WILL BE IN THE PUBLIC DOMAIN

ABOUT YOUR ORGANISATION

1. What is your organisation's name, address and contact details?

Organisation Name: The Footprint Trust
Organisation Address: Granary Court, 128 Pyle St, Newport, IOW
Post Code: PO30 1JW
Name of Principal Officers and Posts: Kevin Mc Namara - Assistant Manager
Name of Lead Contact and Post: Laura Stichbury, Manager
Contact Number and email: 01983 822282 laura@footprint-trust.co.uk

2. What is the type and purpose of your organisation?

Registered charity (2004) Fuel poverty and energy reduction charity based on the island.
<p>“Charitable objects</p> <p>1. PROMOTING SUSTAINABLE DEVELOPMENT FOR THE BENEFIT OF THE PUBLIC BY THE PRESERVATION, CONSERVATION AND PROTECTION OF THE ENVIRONMENT AND THE PRUDENT USE OF NATURAL RESOURCES; AND 2. ADVANCING THE EDUCATION OF THE PUBLIC IN THE PRINCIPLES OF SUSTAINABLE DEVELOPMENT.”</p> <p>We have 6 part time members of staff and a board of 8 trustees. We intend to maintain our services as the ‘go to’ energy charity on the island, building on our 20 year plus reputation and a knowledgeable support service. We have succeeded in maintaining a reasonable level of grant funding and have reserves to enable us to continue to support our community for over 1 year, in the event of a lack of funding. We are committed to equality, diversity and inclusion and have policies in place to promote this in our operations and approach to clients. Activities:</p> <ul style="list-style-type: none"> • We support people at home visits, face to face at outreach sessions and on the phone. • Qualified Energy Guides provide free, tailored, impartial guidance • We help 1,500 island households yearly via outreach, phone, and home visits

3. Provide a summary from your most recent accounts. Are these figures below?

<input type="checkbox"/>
<input checked="" type="checkbox"/>
<input type="checkbox"/>

☒ Information from the latest accounts approved by your organisation

☐ A projection because your organisation has been running less than 15 months Budget

☐ Costs for a non-recurring one-off event

Account Year Ending: dd/mm/yyyy) – or date of event: 31/03/2025

Total income for Year / Event: £339,765
Total Expenditure for the Year / Event: £177,316
Balance at the Year End / Event (Total Income — Total Expenditure) £162,449
Total Savings or Reserves at the Year End / after Event: £411,105

4. Has your organisation applied to Cowes Town Council for a grant before? Yes / No

If yes, give the dates and the amounts awarded: 2004-25 £500

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5. About the Project / Event/ Activity

What project, activity, item(s) or event do you want us to fund?
<ul style="list-style-type: none"> • We work with people to create a personalised Energy Action Plan to enable people to identify their energy and water needs and save money • We cover: condensation, identify sources of heat loss (thermal camera), guidance for energy efficiency grants, support in billing disputes, cold and damp, improving EPC ratings, water reduction, maximising heating systems • We help households reduce energy and water use - £700+ per year on average (2025–26) • Connects people to local services and national insulation/boiler schemes • Accepts referrals from organisations like NHS, Foodbanks, and social services • Provides practical aid (e.g. white goods, fuel vouchers, food vouchers, air fryers) <p>The grant will be used to directly help the people in Cowes. The grant would contribute to a Warmer Cowes project supporting 50 residents. We are requesting match funding at 50% to cover the following outputs.</p> <ul style="list-style-type: none"> • 2 x home visits • 3 x outreach events e.g. Foodbank & Men in Sheds talk (reaching around 15 households) • 15 x phone visits
When will your project / event / activity take place? Project will end Mar 2027
How will this grant will benefit the people and community of Cowes?
Warmer Cowes will identify around £10,000 in cost savings for people struggling with bills. We are able to identify significant savings for vulnerable households providing strong value for money for the cost of delivery.
How much will it cost? £2000, with project match funded at 50%
How much are you asking for in Grant? £1000
If the cost is more than the amount requested, where do you expect the rest of the funding to come from?
Additional funds from: National Lottery, FT funds, SSEN & Citizen's Advice Energy Project

APPLICATION CHECKLIST

<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>

X Have you answered all the questions in the application form?

X Enclosed the financial information/ accounts/ statements requested?

X You understand that if you make any seriously misleading statements (whether deliberate or accidental) at any stage during the application process, or knowingly withhold any information, this could make your application invalid and you could be liable to repay any funds to us.

Please sign and date your application in the box below.



Laura Stichbury 14/05/26

For Office Use:

Date of decision: Accepted / Declined